

# Maintenance contract\_specification Playing Fields

## Introduction:

Written tenders are invited for the maintenance of **Fordham playing fields** for a contract with a duration of 2 years commencing on 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2021

Tenders to be submitted and addressed to:

Clerk, Fordham Parish Council  
16 Berwick Avenue, Chelmsford, Essex, CM1 4AS  
or by e-mail: [clerk@fordham-pc.gov.uk](mailto:clerk@fordham-pc.gov.uk)

**by 5pm Friday 15<sup>th</sup> February 2019**

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## Conditions:

Tenders and work conducted under the contract are to comply with the following criteria:

- a) No work on the contract is to commence before 8am Monday to Friday or 9am on Saturday, Sunday or Public Holidays and be completed by 9pm.
  - b) The contractor is responsible for ensuring that they or anybody working on their behalf on this contract fully complies with all relevant legislation and in particular Health and Safety legislation in relation to the use of Personal Protective Equipment.
  - c) If you intend to use sub-contractors to fulfil the work this will require the prior written confirmation of the Parish Council.
  - d) Prior to commencement of the contract the successful bidder will provide a copy of their public liability insurance certificate that covers the activities to be undertaken by this contract and will also provide copies of their insurance certificate upon annual renewal during the life of this contract.
  - e) The prices submitted in the tender for year one of the contract should not increase. In year two of the contract by no more than the annual rise in the Consumer Price Index in the February of the year the increase is applied.
  - f) The Council have the right to terminate the contract if the nominated contractor does not fulfil the criteria above or whilst carrying out their duties behaves inappropriately.
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## Detail:

### Main Field

- g) Litter pick
- h) Hedge Cutting twice per annum (April and October)
- i) Grass cutting – at least every two weeks in growing season and as much as necessary out of season to maintain neat tidy and well cared for appearance
- j) Strimming around edges of the field where indicated (April and October)
- k) Strimming around goalposts and along line of fence between field and BMX track area

## **Enclosed children's play area**

- l) Litter pick
- m) Grass cutting – at least every two weeks in growing season and as much as necessary out of season to maintain neat tidy and well cared for appearance
- n) Strimming around and underneath play equipment, seats and bins to maintain neat tidy and well cared for appearance
- o) Weed killing where necessary

## **BMX Track**

- p) Litter pick
- q) At least once every two weeks in growing season and as much as necessary out of season to maintain neat tidy and care for appearance as follows:
  - I. Entrance to BMX track – wide weed free path to be maintained to allow emergency vehicle access where necessary
  - II. Strim and weed kill supporting sides around the track
  - III. Weed killer on track where necessary
  - IV. Grass cutting of flat area immediately around BMX track

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## **Documentation required with tender:**

- Total cost quoted
- Breakdown of specific items
- Public Liability
- H&S licences
- Confirmation references are available on request