

## Fordham Parish Council Agenda

**Dear Councillor**, you are summoned to attend a meeting of the Parish Council to be held at Fordham Village Hall Church Road, Fordham Colchester, Essex commencing at **7.30 pm on 30<sup>th</sup> April 2019**. The Public and Press are invited to attend.



Signed (Clerk)

Dated: 24/04/19

- 19/202 Those present and apologies for absence**  
**Motion.** To record and accept apologies for absence
- 19/203 To receive any declarations of interest from councillors**
- 19/204 Minutes of the meeting held on 26<sup>th</sup> March, 2019**  
**Motion.** The minutes of Full Council Meeting are accepted as a true record
- 19/205 Public question time**  
The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish
- 19/206 Receive report from County and Borough Councillors if in attendance**
- 19/207 Hastoe Housing Association and RCCE to discuss development at Ram Farms Road**  
Representatives from RCCE and Hastoe Housing Association will be in attendance to discuss the Rams Farm Road development
- 19/208 Production of welcome packs**  
**Motion.** To agree fees to produce an updated welcome pack
- 19/209 Colchester Borough Contract**  
**Motion.** To note contract received from Colchester Borough Council
- 19/210 To receive Finance reports as of April 23<sup>rd</sup>, 2019**  
**Motion.** To receive reports and approve
- 19/211 Expenditure**
- a To agree to make online bill payments**  
**Motion.** To agree to set up bill payments to the following suppliers (now and all future payments) once invoice has been approved:  
DA Page Landscapes (Ground maintenance)
- b To note salary increase as per National Association of Local Council (NALC) guidelines**  
**Motion.** To note 3% increase as per NALC guidelines
- c To note Planning training costs**  
**Motion.** To note attendance at Planning training for Cllr NHJ and Clerk costing £65 + VAT each
- d To approve replacement swing seats in the playground**  
**Motion.** To approve costs to get swing seats replaced
- e Ground Maintenance**
- Potential hogweed growth, will need to be treated asap once confirmed
  - Trees on the green need pruning away from neighbouring houses
- Motion.** To approve necessary costs to treat the ground maintenance items above once suitable quotes obtained

**f To approve outstanding invoices for payment – 23<sup>rd</sup> March to 30<sup>th</sup> April 2019**

**Motion.** Approve invoices listed in appendix A – total expenditure: £3,855.36

**19/212 To approve planning applications listed below:**

190741	Fordham Post Office, Moat Road, Fordham, Colchester CO6 3LU	Change of use – Class A1( shop) to residential (house)
190742	Fordham Post Office, Moat Road, Fordham, Colchester CO6 3LU	Porch, windows, door, gate and fence
190842	Kyloe, Penlan Hall Lane, Fordham, Colchester CO6 3LP	Application for prior notification of agricultural or forestry development – erection of a proposed steel framed architectural building
191006	Essex Governor Services Ltd Wormingford Road, Fordham, Colchester CO6 3NS	Proposed Warehouse Extension

**19/213 To receive Health and Safety Checks for playground**

- To note replacement fence is work in progress

**Motion.** To acknowledge any comments reported

**19/214 To receive Councillors reports**

**19/215 To receive Clerks report**

**19/216 Items for next meeting on 28<sup>th</sup> May, 2019**

To agree any further items for 28<sup>th</sup> May agenda

Appendix A

**Expenditure**  
1<sup>st</sup> April to 30<sup>th</sup> April 2019

**Direct debit/Standing Order payments made between 1<sup>st</sup> April to 30<sup>th</sup> April, 2019**

BACS	Payable	Purpose	Amount	Signed	Signed
10/04	ID mobile	Mobile Phone <i>Feb Fees</i>	£17.46		
<b>TOTAL DIRECT DEBIT EXPENDITURE</b>			<b>£17.46</b>		

**Electronic bill payments to be made on between 23<sup>rd</sup> - 30<sup>th</sup> April 2019**

BACS	Payable	Purpose	Amount	Signed	Signed
23/04	SLCC	Training and AGM	£25.00		
30/04	J&M Payroll Services	April Salary payment - Clerk <i>Including HMRC and Pension costs</i>	£465.68		
30/04	DA Page Landscapes	Hedge maintenance	£147.00 <i>*£24.50 VAT</i>		
30/04	K Cameron	Mileage	£60.75		
30/04	EALC	Playground training Cllr Gregory	£192.00 <i>*£32 VAT</i>		
30/04	EALC	EALC and NALC affiliation fees	£252.19		
30/04	CALC	Annual subscription <i>2018-19 Fees</i>	£35.00		
30/04	SLCC	Membership fees	£156.00		
30/04	J&M Payroll	Payroll Fees <i>March Fees</i> <i>Year End processing</i>	£90.00 <i>£25.00</i> <i>£50.00</i> <i>*£15 VAT</i>		
30/04	Hill Farm Landscapes	Ground Maintenance <i>February</i> <i>March</i>	£2,414.28 <i>£1005.95</i> <i>£1005.95</i> <i>*201.19 VAT</i>		
<b>TOTAL BILL PAYMENT EXPENDITURE</b>			<b>£3,837.90</b>		