

Fordham Parish Council
Minutes of Parish Council meeting
Held at Village Hall, Fordham, Colchester, Essex
7.30pm on 26th February, 2019

19/167 Those present and apologies for absence

Present: Cllr Head-Jenner (NHJ) - Chairman
Cllrs Pallent (SP), Durlacher (ND); Gregory (RG).

Also in attendance: Cllr N Chapman (Borough Council)
Mrs K Cameron (KC) – Clerk
And 8 members of the public

Apologies: Cllrs Alexander (CA); Light (RL); Turner (RT)

Resolved. Apologies received and accepted

Proposed Cllr NHJ, seconded Cllr ND and carried unanimously

19/168 To receive any declarations of interest from councillors

Cllr NHJ declared a non-pecuniary interest in item 173b as he is a member of the Fordham Vehicle Show committee.

19/169 Minutes of the meeting held on 29th January, 2018

Resolved. The minutes of Full Council Meeting were accepted as a true record

Proposed Cllr NHJ, seconded Cllr SP and carried unanimously

19/170 Public question time

The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish

There were no comments or questions raised from members of the public

Cllr NHJ proposed that item 19/176 be moved forward on the agenda

19/176 To discuss the above application no 194408 in light of residents' request

Concerns were raised from residents living on Plummers Road. The Chairman noted that it is important for residents to contact the Parish Council immediately if they have planning issues so they can seek advice before the consultation ends.

Following a request to discuss the item further, Councillors visited the site prior to the meeting and agreed that there could be safety issues surrounding the proposed property.

Resolved. That the Parish Council make an additional comment on the application:

'Having visited the site, Fordham Parish Council would like to express their concerns for highway safety. This is due to the location of the proposed property and the close proximity of the bend on a road that is notorious for speeding cars.'

19/171 Receive report from County and Borough Councillors if in attendance

Cllr N Chapman noted the following

- The budget has been approved
- There is a planning meeting next week
- No news on the local plan (it is anticipated to hear back in the summer)
- Lots of money is being spent on highways (Cllr Bentley is getting things done)

19/172 To receive Finance reports as of February 17th, 2019

The reports were received and noted

19/173 Expenditure**173.a Local History Society - Local Roman Dig**

A representative from the Local history society outlined the Local Roman dig that is taking place in Fordham and asked for financial assistance from the Parish Council for the next phase of the project. Councillors were in agreement to support the project in principle pending receipt of a grant application. The Chairman noted, as part of the Grant giving policy, it is preferable for the Parish Council to offer assistance to itemised aspects of projects and for the Society to consider this when submitting an application. All grant applications will be considered at the June Parish Council meeting.

Resolved. The Council agreed in principle to assist with phase two of the dig pending the receipt of grant application by 31st May.

173.b Grant application for Defibrillator installation

Cllr NHJ declared a non-pecuniary as he is a member of the Fordham Vehicle Show committee.

Councillors were informed that the defibrillator was purchased by the Fordham Vehicle Show Committee in March 2018. It was noted that this committee are the owners of the item and the Village Hall has agreed to insure the unit. Councillors agreed to pay for the installation of the defibrillator and offered a contribution towards the maintenance of the unit which will be added to the agenda of the March Parish Council meeting.

Resolved. The Parish Council agreed to cover the cost of the installation fee for defibrillator at a cost £160.00 plus VAT once the grant application has been received.

Proposed Cllr RG, seconded Cllr P and agreed by Cllr ND.

173.c Cut back hedge at the side of the village hall

A request has been received by the Village Hall to cut back the hedge at the side of the property. This land is owned by the Parish Council and Councillors agreed to the request to cut back the hedge.

Resolved. The council approved to arrange for the hedge to be cut back at a cost of £105 plus VAT. Proposed Cllr NHJ, seconded Cllr RG and carried unanimously.

173.d To approve outstanding invoices for payment – 25th January to 22nd February 2019

Councillors reviewed payments listed in appendix A

Resolved. The Council approved invoices listed in appendix A – total expenditure: £1985.24

Q No	Payable	Purpose	Amount
1891	Hill Farm Landscape	Maintenance of the village <i>Jan</i>	£1207.14
1892	J&M Payroll	Payroll Fees <i>Jan</i>	£30.00
1893	Chris Cousins	Playgrounds checks <i>Jan Fees</i> <i>Nov Fees</i>	£153.00 £85.00 £68.00
1894	MW Letchwood	Website subscription and hosting fees	£97.00
TOTAL EXPENDITURE			£1487.14

BACS	Payable	Purpose	Amount
07/02	ID mobile	Mobile Phone <i>Dec Fees</i>	£12.46
26/02	J&M Payroll Services	Feb Salary payment - Clerk Including HMRC and Pension costs	£485.64
TOTAL EXPENDITURE			£498.10

19/174 To receive Health and Safety Checks for playground

The Clerk noted that additional work may be necessary when placing the rotting posts. Cllr NHJ and RG agreed to meet and take a look at the posts to avoid any further delay. The Council agreed to pay for additional works if required.

Cllr RG reported that he is booking on the Playground checks health and safety course in May and will be qualified in June to undertake park inspections.

Resolved. The Council agreed to pay for additional works, if deemed necessary, following inspection

19/175 To note planning applications commented on in-between meetings

Noted by all councillors

Application no	Property Details	Application details
190048	Plummers Cottage, Plummers Road, Fordham Colchester CO6 3NP	One and a half storey 3 bedroom detached dwelling and alterations to existing vehicular access.
Fordham Parish Council have no objections NOTE: Decision made by Councillors by email		

19/177 To receive Councillors reports

Reports were received by Councillors, information to note:

- People are not picking up dog poo in the Orchard
- New welcome packs are being created for residents
- CSH meeting will take place 27/02/19
- Weekly Speedwatch has recommenced
- Village Litter pick will take place on Saturday 2nd March at 10am – all welcome
- Highways reporting – crumbling kerb and sign knocked over

19/178 To receive Clerks report

Report noted and received, highlights below:

- Online banking is up and running
- Tenders for ground maintenance received and evaluated
- Attendance at new clerks training day on 27/02/19
- Met with Colin Ling re: proposed houses built on Friars Farm

19/179 Items for next meeting on 26th March, 2019

- Community shop - A representative from Langham Community shop will be in attendance
- Notice Board – Approval requested to cover the costs of moving the board

19/180 Exclusion of the press and public

TO RESOLVE that under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest.

Resolved. That members of the public leave the meeting

19/181 Renewal of grounds maintenance contract

Tender documents were discussed and the Council agreed to offer the contract to one of the maintenance contractors.

Resolved. That the Council agreed to appoint a contractor who submitted a tender

19/182 Public Domain

To consider whether any item discussed in Private Session could be moved into the Public Domain

Resolved. That the Council agreed to move to the public domain once the contract has been finalised and signed.

The meeting closed at 21.39