

**Fordham Parish Council**  
**Minutes of Parish Council meeting**  
**Held at Village Hall, Fordham, Colchester, Essex**  
**7.30pm on 29<sup>th</sup> January 2019**

**18/154 Those present and apologies for absence**

Chairman – Cllr Head-Jenner (NHJ)

Councillors – Pallent (SP), Turner (RT), Durlacher (ND), Gregory (RG)

Also present – Cllr Nigel Chapman (Borough Council), Mrs Cameron (KC) Clerk, 5 members of the public

**Resolved.** Apologies from Cllrs Alexander (CA) and Light (RL)

Proposed Cllr NHJ, Seconded Cllr SP and carried unanimously

**18/155 To receive any declarations of interest from Councillors**

**Resolved.** No interests were declared from Councillors

**18/156 Minutes of the meeting held on 27<sup>th</sup> November, 2018**

**Resolved.** The minutes of Full Council Meeting held on 27<sup>th</sup> November were accepted as a true record

**18/157 Public question time**

The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish

**A member of the public from the Local History Group** asked if an item could be added to the February agenda regarding a request to ask for funds to assist with future roman archaeological dig in the village. *The Clerk noted that this will be added to the next agenda*

**A member of the public** asked if it would be possible to view draft minutes before the meeting along with the agenda for the next meeting. *The Clerk agreed DRAFT minutes would be published on the website once the Chairman and Councillors have received.*

**A member of the public** asked if there is a litter pick arranged for the Spring. *Cllr Gregory responded and noted that Fordham in Bloom are planning one for March and details will be advertised shortly.*

**A member of the public** noted once again there are too many HGVs travelling at speed down Ponders Road. *Cllr Durlacher noted there is a review meeting with CSH on 27<sup>th</sup> February and will discuss at the meeting*

**18/158 Receive report from County and Borough Councillors if in attendance**

Cllr Chapman noted nothing new to report:

- The local plan is still awaiting approval and hope to have an outcome in the summer

**18/159 To receive Finance reports as of January 16<sup>th</sup>, 2019**

Councillors noted the reports

**18/160 Precept**

**Resolved.** Precept figures were **approved** as follows:

Band D equivalent of £89.95

Total precept demand of £29,450 based on 327.4 tax base

Reserves of £2,162 may be called upon if required

Proposed: Cllr NHJ, seconded Cllr ND and carried unanimously

**18/161 Expenditure****161.a Ground maintenance - Lucas Avenue and Church Road**

**Resolved.** Maintenance costs for Lucas Avenue and Church road shrubs during March to May **approved** at a cost of £259.98

Proposed: Cllr NHJ, seconded Cllr RT and carried unanimously

**161.b Defibrillator installation**

Councillors did not agreed to pay for the installation fee for defibrillator until more information is received.

**Resolved.** The Clerk will contact the project team and obtain more information

Proposed: Cllr ND, seconded Cllr SG and carried unanimously

**161.c Microsoft 365**

**Resolved.** The renewal of Microsoft 365 was **agreed** at the cost of £79.99 per annum

Proposed: Cllr RT, seconded Cllr ND and carried unanimously

**161.d To approve outstanding invoices for payment – 1<sup>st</sup> December 2018 to 24<sup>th</sup> January 2019**

Councillors noted the Fordham in Bloom grant was not on the list and asked for it to be inserted Amendments were made to Appendix A – Deletion of £192.00 for the defibrillator, Addition of the Fordham in Bloom grant for 2018/19.

**Resolved.** Approve invoices listed in appendix A – total expenditure: £4,196.79

Proposed: Cllr NHJ, seconded Cllr SP and carried unanimously

Q No	Payable	Purpose	Amount
1824	Hill Farm Landscape	Maintenance of the village <i>Nov</i> <i>Dec</i>	£2414.28 £1207.14 £1207.14
1825	J&M Payroll	Payroll Fees <i>Nov</i> <i>Dec</i>	£60.00 £30.00 £30.00
1826	Chris Cousins	Playgrounds checks <i>Dec Fees</i>	£68.00
1828	K Cameron	Expenses <i>Mileage to CiLCA training</i> <i>Ink Cartridges</i> <i>Microsoft 365 Annual fee</i>	145.29 £29.70 £35.60 £79.99
1829	EALC	Elections Training Note: 75% to be refunded via clerks bursary	£85.00
1830	Fordham in Bloom	Grant	£500.00

Electronic	Payable	Purpose	Amount
12/12	ID mobile	Mobile Phone <i>Nov Fees</i>	£12.46
20/12	J&M Payroll Services	Dec Payroll <i>Including HMRC and Pension costs</i>	£449.35
09/01	ID mobile	Mobile Phone <i>Dec Fees</i>	£13.06
27/01	J&M Payroll Services	Jan Payroll <i>Including HMRC and Pension costs</i>	£449.35

**18/162 To receive Health and Safety Checks for playground**

Noted

The Clerk reported that additional work may be necessary when replacing the rotting posts. This will be investigated and reported at the next meeting if any further expenditure is required.

**18/163 To note planning applications commented on in-between meetings**

Noted by all councillors.

Application no:	Property Details:	Application Details:
182950	Fletchers Farm Rams Farm Road, Fordham Colchester CO6 3NT	Application for approval of reserved matters following outline approval 171336 for erection of one and a half storey 3 bedroom detached dwelling for an equestrian worker.

Fordham Parish Council have no objections

NOTE: Emailed all and responses received from: Cllrs Head-Jenner, Durlacher and Alexander

**18/164 To receive Councillors reports**

Councillor Gregory

- Noted that out of the list that was produced for Highways, only works to drain covers have been added to the maintenance schedule. He will work with the Clerk to ensure potholes are reported monthly
- Asked the Chairman when the time will be set correctly on the clock on the memorial will. *The Chairman noted this will be done in the next few weeks*
- Asked the Clerk if any information has been received for the shopper bus so this can be advertised. *The Clerk will chase with the organisers*
- Noted that there are still a few houses that aren't receiving Fordham Times. *The co-ordinator was at the meeting and will speak with volunteers*
- Noted the Speedwatch gun has been returned and advised dates will be set for future speedwatch sessions
- Asked if anyone knows if the mobile library will still visit Fordham? Requested the Parish Council respond to the questionnaire, requested residents do the same. Asked for the link to be added to the website to encourage the community to respond

Councillor Durlacher

- Thanked the Chairman for organising the Christmas lights
- Noted he will be in attendance at a meeting with CSH is scheduled 27<sup>th</sup> February

Councillor Turner

- Nothing to report

Councillor Pallent

- Has spoken to Chairman of another Parish Council who run a community shop. She is willing to attend the next Parish Council meeting and explain what is involved. The Chairman agreed to the presentation and suggested a committee will be required to facilitate with Parish Council representation
- Advised of a new email address and requested recent correspondence be resent

Chairman Head-Jenner

- Christmas lights
  - Was pleased with the outcome and deemed a success
  - Disappointed the batteries did not last as long as advertised
  - Noted a resident has asked to set up a working party to build on the event for 2019 and make recommendations to the Parish Council
  - Asked if the PC would be in agreement to leave the lights around the trees for the foreseeable future so as not to damage planting around the base of the trees. *All councillors were in agreement*
- Would like to add the following item to the February agenda: To discuss the future placing of the Village Notice board that is currently placed on the side of the Village Stores

**18/165 To receive Clerks report**

- Precept submitted to CBC 18<sup>th</sup> January 2019
- Tender documents prepared, distributed and advertised to local contractors
- Reported defects that have been scheduled and completed by ECC

2601398	Drain	Ponders Road	There is a hole around the drain cover	Schedule works	YES	Schedule as of 14/01/19
2598927	Defective surface cover	Wormingford Rd	Plummers road near regal works	Schedule works	YES	

- The below works have been completed

2601403	Surface cover sunken	Church Road	Sunken man hole cover outside no 26	Schedule works	YES	COMPLETE 14/01/19
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- Reported ongoing issues with the Bank

**18/166 Items for next meeting on 26<sup>th</sup> February, 2019**

- Request for funds to assist with future Roman archaeological digs in the village
- Note if additional expenditure if required to replace posts in the playground
- Request from allotment society for funds to assist with water installation
- Request from Farmers market for funds to assist with the project