

# Fordham Parish Council

## Grant Monitoring Form

Please complete and return this form to the Clerk to the Council including supporting documentation to The Clerk to the Council within 12 months of the date that funding was received:

**Details of your organisation**

Name of Organisation:

Address:

Tel. No.

e-mail:

Contact Name:

**Details of grant**

Amount of grant awarded:

Date grant awarded:

Purpose for which the grant was used:

Please provide copies of receipts/invoices.

If the grant monies have been used for a different purpose to that stated on your grant offer letter or you can not provide receipts or invoices please explain why:

Signed.....

Position.....

Date.....